



2008 SMALL BUSINESS REPORTING CALENDAR

Produced by:
LDEQ Small Business/Small Community Assistance Program
Office of Environmental Services
Environmental Assistance Division
P.O. Box 4313
Baton Rouge, LA 70821-4313

1-800-259-2890 (in-state)
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January 2008

Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?		1 New Year's Day	2	3	4 STP <input type="checkbox"/>	5
	6	7	8	9	10	11 STP <input type="checkbox"/>
12	13	14	15 ** Hazardous Waste Rpt. Workshop Baton Rouge (225) 219-3248	16 Haz. Waste Workshops; Alex. & Shrev.(318) 676-7811 UST Training Baton Rouge, 1-5pm (225) 219-3713	17 Hazardous Waste Rpt. Workshop W. Monroe (318) 397-6100	18 STP <input type="checkbox"/>
19	20	21 Martin L. King, Jr. Day	22	23 Hazardous Waste Rpt. Workshop Lake Charles (337) 491-2688	24	25 STP <input type="checkbox"/>
26	27	28 ** Annual; Semi-annual; and Quarterly Discharge Monitor Report Due	29	30 UST Training Crowley 8 am-12 Noon (225) 219-3713	31 Check Air Permit. Keep paint and solvent usage records if required.	Questions? Call: 1-800-259-2890

✓ Check water discharge permit: daily visual monitoring for wastewater oil sheen required? All storm water pollution prevention plans require annual self-inspections.

Check water permit for proper monitoring & schedule reporting monthly, quarterly, semiannually & annually (DMRs)



February 2008

Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?			Check Air Permit. Keep paint and solvent usage records if required.		1 STP <input type="checkbox"/>	2
3	4	5	6	7	8 STP <input type="checkbox"/>	9
		Mardi Gras				
10	11	12	13	14 SWAT Training Thibodaux 8-12 Noon Call: 225-219-3720	15 ** STP <input type="checkbox"/>	16
17	18	19	20 UST Training W. Monroe 8 am-12 Noon (225) 219-3713	21	22 STP <input type="checkbox"/>	23
24	25	26	27	28 **	29 STP <input type="checkbox"/>	

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March 2008

Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?						1 Hazardous Waste Annual Report; Tier II Report due
2	3	4	5	6	7 STP <input type="checkbox"/>	8
9 Daylight Saving Time Begins	10	11	12	13	14 STP <input type="checkbox"/>	15 **
16	17	18	19 UST Training Metairie 1 pm-5 pm (225) 219-3713	20	21 STP <input type="checkbox"/> Good Friday	22
23 Easter	24	25	26	27	28 ** STP <input type="checkbox"/>	29
30	31 TEDI; Annual Emission Inventory Report (EI) Due		2008 La. Solid Waste Association Conference, Lafayette, LA			
					Check Air Permit. Keep paint and solvent usage records if required.	

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April 2008

Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?		1	2	3	4 STP <input type="checkbox"/>	5
6	7	8	9	10 SWAT Training Crowley 8-12 Noon Call: 225-219-3720	11 STP <input type="checkbox"/>	12
13	14	15 ** Federal Income Tax Due	16 UST Training Shrev./Bossier 8 am-12 Noon (225) 219-3713	17	18 STP <input type="checkbox"/>	19
20	21	22 Earth Day	23	24	25 STP <input type="checkbox"/>	26
27	28 ** Quarterly Discharge Monitoring Report Due	29	30		Check Air Permit. Keep paint and solvent usage records if required.	

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May 2008

Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?				1	2 STP <input type="checkbox"/>	3
		OZONE SEASON BEGINS (May through September)				
4	5	6	7	8	9 STP <input type="checkbox"/>	10
11	12	13	14 UST Training Crowley 8 am-12 Noon (225) 219-3713	15 ** La. State Income Tax Due	16 STP <input type="checkbox"/>	17
18	19	20	21 6	6	23 STP <input type="checkbox"/>	24
25	26 Memorial Day	27	28 **	29	30 STP <input type="checkbox"/>	31 Check Air Permit. Keep paint and solvent usage records if required.

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June 2008

Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4 UST Training Baton Rouge 1 pm-5 pm (225) 219-3713	5	6 STP <input type="checkbox"/>	7
8	9	10	11	12 SWAT Training Ruston 8-12 Noon Call: 225-219-3720	13 STP <input type="checkbox"/>	14
15 **	16	17	18	19	20 STP <input type="checkbox"/>	21
22	23	24	25 UST Training Alexandria 8 am-12 Noon (225) 219-3713	26	27 STP <input type="checkbox"/>	28 **
29	30	For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?				Check Air Permit. Keep paint and solvent usage records if required.

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July 2008

Small Business Reporting Calendar

DEQ permit maintenance fee invoicing begins. Pay by due date to keep active.



Sun	Mon	Tue	Wed	Thu	Fri	Sat
Check Air Permit. Keep paint and solvent usage records if required.		1 Form R or A (TRI); Minor Source Air Toxic Rpts; Perc Form Due	2	3	4 STP <input type="checkbox"/> Independence Day	5
6	7	8	9	10	11 STP <input type="checkbox"/>	12
13	14	15 **	16	17	18 STP <input type="checkbox"/>	19
20	21	22	23 UST Training Metairie 1 pm-5 pm (225) 219-3713	24	25 STP <input type="checkbox"/>	26
27	28 ** Semi-annual & Quarterly Discharge Monitoring Report Due	29	30	31	For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?	

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August 2008

Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?					1 STP <input type="checkbox"/> Ann. Rpt. For Generators, Processors, Disposers of Solid Waste Due	2
3	4	5	6	7	8 STP <input type="checkbox"/>	9
10	11	12	13	14 SWAT Training Alexandria 8-12 Noon Call: 225-219-3720	15 ** STP <input type="checkbox"/>	16
17	18	19	20 UST Training Shrev./Bossier 8 am -12 Noon (225) 219-3713	21	22 STP <input type="checkbox"/>	23
24	25	26	27	28 **	29 STP <input type="checkbox"/>	30
31					Check Air Permit. Keep paint and solvent usage records if required.	

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September 2008

Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
Check Air Permit. Keep paint and solvent usage records if required.	1 Labor Day	2	3	4	5 STP <input type="checkbox"/>	6
7	8	9	10 UST Training W. Monroe 8 am-12 Noon (225) 219-3713	11 Asbestos & Lead Workshop, DEQ Baton Rouge 8:30am-12:30pm	12 STP <input type="checkbox"/>	13
14	15 **	16	17	18	19 STP <input type="checkbox"/>	20
21	22	23	24	25	26 STP <input type="checkbox"/>	27
28 **	29	30 Stage II Certifi- cates expires UST Training Baton Rouge 1 pm-5 pm (225) 219-3713	Ozone Season Ends		For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?	

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October 2008

Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?			1 UST Training Crowley 8 am-12 Noon (225) 219-3713	2	3 STP <input type="checkbox"/>	4
5	6	7	8	9 SWAT Training Covington 8-12 Noon Call: 225-219-3720	10 STP <input type="checkbox"/>	11
12	13	14	15 **	16	17 STP <input type="checkbox"/>	18
19	20	21	22	23	24 STP <input type="checkbox"/>	25
26	27	28 ** Quarterly Discharge Monitoring Report Due	29	30	31 STP <input type="checkbox"/>	Check Air Permit. Keep paint and solvent usage records if required.

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November 2008

Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?						<i>1</i> UST Worker Certification Renewal Due
<i>2</i> Daylight Saving Time Ends	<i>3</i> Lead Contractor Letter of Approval Renewal Due	<i>4</i> Election Day	<i>5</i> UST Training Alexandria 8 am-12 Noon (225) 219-3713	<i>6</i>	<i>7</i> STP <input type="checkbox"/>	<i>8</i>
<i>9</i>	<i>10</i>	<i>11</i>	<i>12</i>	<i>13</i>	<i>14</i> STP <input type="checkbox"/>	<i>15</i> **
<i>16</i>	<i>17</i>	<i>18</i>	<i>19</i>	<i>20</i>	<i>21</i> STP <input type="checkbox"/>	<i>22</i>
<i>23</i>	<i>24</i>	<i>25</i>	<i>26</i>	<i>27</i> Thanksgiving Day	<i>28</i> ** STP <input type="checkbox"/>	<i>29</i>
<i>30</i>						Check Air Permit. Keep paint and solvent usage records if required.

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December 2008

Small Business Reporting Calendar



Sun	Mon	Tue	Wed	Thu	Fri	Sat
Check Air Permit. Keep paint and solvent usage records if required.	1	2	3	4	5 STP <input type="checkbox"/>	6
7	8	9 SWAT Training Baton Rouge 8-12 Noon Call: 225-219-3720	10	11	12 STP <input type="checkbox"/>	13
14	15 **	16	17	18	19 STP <input type="checkbox"/>	20
21	22	23	24	25 Christmas Day	26 STP <input type="checkbox"/>	27
28 **	29	30	31 UST Worker Certification expires Lead Contractor Letter of Approval expires		For sanitary treatment plants (STP), check weekly: (1) compressor, (2) chlorine in chlorinator & in contact with wastewater?, (3) foul odors from discharge, is discharge cloudy?	

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Small Business/Small Community Assistance Program Contacts

Hotline: 1-800-259-2890 (in-state only)

E-Mail: SBAP@la.gov

Small Business Reporting Calendar



Engineer Manager	Regional Office	Phone No.	Fax No.	E-Mail
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Engineer Supervisor				
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SBSCAP Engineers				
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Bobby Kingham	Southwest	337-491-2721	337-491-2682	robert.kingham@la.gov
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Small Business Ombudsman				
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Angela Suber	Washington, D.C.	1-800-368-5888	202-566-2827	suber.angela@epa.gov